

INSURANCE COVERAGES

- **Errors and Omissions** - covers the actions of the leadership, for example antitrust violations, etc. – this is provided to each chapter by the NEWH office.
- **Certificate of Insurance (COI)** – covers event liability – this is the responsibility of your chapter per event. Confirm with your venue if a COI is required to be on file for the event. Each certificate of insurance is \$50. Contact Susan Huntington in the NEWH office 3 weeks prior to event to obtain a certificate and include the following:
 - Venue name
 - Venue's complete address
 - Venue contact's name
 - Venue contact's email address
 - Venue contact's fax number

Please Note: Chapters are required to purchase a certificate of insurance on an individual basis through NEWH, Inc. Please check with your venue to see if a COI is required by them. (it is not required for your monthly social events – i.e., Toasty Tuesdays, Thirsty Thursdays, Happy hours, etc. that take place in a bar/restaurant).